



NORTHERN CHILL VOLLEYBALL CLUB

Communication Process In the Event an Athlete is Tested for COVID 19

Rev.:
2020/11/13

Scenario:

- An athlete within the club is notified that they may have come in contact with a suspected person who has tested positive for COVID 19. Public Health notifies the athlete to go get tested.

Communication Process:

1. A parent or athlete contacts the coach or manager notifying them that Public Health has contacted them and their child is required to get tested for COVID 19.
2. The Communications Lead, Jason Evans is called (705-669-9358). The team contact supplies the Communications Lead with the below information.
 - a. COVID Tracing Attendance Sheets
 - b. Date in which the athlete was contacted by Public Health, and the date they went for their COVID 19 test.
 - c. Dates of the practices so we can back trace, and ensure no others outside of the team need to be notified should the athlete test positive.
 - d. Team Contact List
3. Communications Lead contacts the athlete directly and informs them that they must self-isolate for 14 days, and that they must notify their coach once they receive the COVID 19 test results.
4. Communications Lead then contacts Health Lead and informs her (Charis Kolari) that an athlete has been contacted by Public Health. Communication Lead informs the Health Lead that the athlete is in isolation for 14 days, and will provide us with the final test results immediately.
5. Communication Lead then communicates to the Board of Directors, team manager, and coaching staff any pertinent information or directions that our Health Lead (Charis Kolari) has asked us to enforce or communicate.
6. Team Manager then cascades the communication to the parents and children on the team.
 - a. Board of Directors and Health Lead to be copied on all COVID related communications.
7. If the individual tests positive for COVID 19 refer to the "*Communication Process in the Event an Athlete Test Positive for COVID 19*".