



Location: Collège Boréal, Room 4330
 Date: August 29, 2019
 Time: 7:00 PM

Annual General Meeting Minutes of Meeting

Attendance at the Meeting	
Northern Chill Volleyball Club	
Christina Chicoine	President
Roxanne Fournier	Director of Operations – Girls
Carrie Welsh	Director of Operations – Boys
Bryan Welsh	Technical Director
Jason Evans	Director of Special Events and Acting VP
Nathalie Lemay	Secretary
Regrets	
Liandra Hunt	Director of Finance
Sara-Jo Santi	Director of Communication and Social Media
Member Attendance	
See list below	

1) WELCOME AND CALL TO ORDER

The meeting commenced at 7:11 PM and the chair, Christina Chicoine, welcomed the members present at the AGM. The Chill Executive members were presented. One Executive member was absent due to a family emergency.

2) APPROVAL OF MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING

The Chair called for a motion to accept the minutes of the 2018 Annual General meeting, held September 5, 2018. The minutes were approved by Jason Evans and seconded by Bryan Welsh.

3) ADOPTION OF THE AGENDA

The Agenda was approved by Carrie Welsh and seconded by Louise Chabot.

4) PRESIDENT’S UPDATE

Christina Chicoine provided a 2018-2019 Year in Review.

- Club growth continues with the addition of teams, including boys’ teams



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- Additional Executive Members have joined.
- Director of Tournament Hosting position is still vacant. Looking for interest
- Bryan Welsh is now Technical Director. He will be supported by a Technical Team comprised of Carly Mauro, Sheldon Root and James Schwyer
- New Strength and Conditioning Trainer – Pat Boileau
- Discussion on pilot project held during the summer to evaluate the proposed fitness program offered through Collège Boréal
- Christina thanked the executive team coaches, managers, parent and athlete volunteers

5) FINANCE ANNUAL REPORT

Bryan Welsh provided a summary of the financial results for the 2018-2019 season and presented the proposed 2019-2020 Budget.

- The fees will be flat across all teams from 12U to 17U. 18U fees will be higher to account for the additional OVA Tournament
- Budget includes Coaches' development costs. Level 1 and Level 2 coaching Workshops will be offered in September. The expectation moving forward is that all 16U to 18U coaches have Level 2 training
- Budget includes new Jerseys for the boys as it is expected that there will be additional boy's teams this year
- Accommodations/Meals/Gas etc. for Extra Tournaments need to be covered by parents. The Club may be able to cover Entry Fees. This will be determined later
- Merit Travel is a Club Sponsor. Chill gets a commission of sales that goes back to the club

6) ELECTION OF VICE-PREISDENT

Christina Chicoine advised that the Vice-President position was up for election. She provided a brief description of the role. The floor was open for nominations.

Bryan Welsh, seconded by Tess Peterson, nominated Sheldon Root. Sheldon Root respectfully declined the nomination.

Bryan Welsh, seconded by Jennifer Bernard, nominated Jason Evans.

Tess Peterson requests the creation of a second Vice-President position. Christina Chicoine asked members to vote by Show of Hands. Motion was accepted.

Joanne Beauchamp, seconded by Carrie Welsh, nominated Tess Peterson.



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Tess Peterson, seconded by Bruce Wiseman, nominated Carly Mauro.

Ballots were completed and counted.

Jason Evans was declared 1st Vice President

Carly Mauro was declared 2nd Vice President

7) GENERAL BUSINESS

Bryan Welsh reviewed the Club, Player and Coaching Philosophies. Coaching Philosophy was developed by the Technical Team with input from the past Technical Director (K. Wiseman)

- Club will have High Performance and Competitive teams
- Athletes are expected to play in the age category associated with their Chronological Age Class (i.e. born in 2006 and enrolled in Grade 8, will play on a 14U team). However, the club will look at the skill level of players rather than only age and place players on teams with athletes of matching skill. All deviations from the Age Class, either based on extended age class, or playing above their age class due to skill must be reviewed and approved by the Executives and the Technical Team.

Team Fundraising ideas must be presented to and approved by the executive. All funds raised must flow through the Director of Finance, Liandra Hunt, and are to be used by the team to cover costs of items such as extra tournaments. All funds must be spent in the current season (no carry-over). Both the team manager and Liandra are required to track the funds.

Tournament Hosting and Special Events positions are vacant

8) ROUND TABLE QUESTIONS AND DISCUSSION

Policies/Constitution/By-laws

Carly Mauro refers to the minutes of the 2018 AGM that state that Club Policies would be posted to the website (athlete and parent code of conduct). To-date no policies, constitution or by-laws can be found on the Chill Website.

- A draft constitution has been prepared by the executive and is currently being reviewed by the Club President. Club President states that the Constitution will be finalized this Season
- It is assumed that a Constitution did exist at one time; however, it was not passed on to the current executive.
- A Bullying or Harassment policy does not exist. However, the club has a Code of Conduct that addresses this.
- The OVA has implemented a Person in Authority Code of Conduct. This new policy will be rolled out to members at Registration



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- Suggestion was made to form committees to develop Club policies

Fitness Program

Carly Mauro questioned why the Summer Fitness Pilot Project was not open to all.

- Since limited enrolment was available, it was impossible to open the program to everyone. Program was offered to athletes whose parents volunteer their time as coaches (head and assistant) or as part of the executive.

Lynn Mageau expressed concern for athlete injury with too many athletes in each training session.

- Club will monitor to ensure all individuals are properly supervised during training sessions
- Maximum of 15 athletes per session
- Pat Boileau will be present on Registration day. Parents and coaches will have the opportunity to meet and discuss concerns.

Joanne Beauchamp asked why the boys do not participate in the fitness program.

- Since the Boys Volleyball program is new, it is believed that it is more beneficial for player development to have an extra practice instead of a fitness session. This will be re-evaluated as the boy's program continues to progress.

Clothing (Uniforms/Chill Wear/Fan Wear)

Denny Chicoine asked if teams could fundraise to purchase extra clothing.

- The Club will authorize the purchase of items such as socks and water bottles. However, team clothing should be standard across all teams, therefore items such as winter jackets will not be approved

Carly Mauro questioned why personalized jerseys were approved for 14U teams last year, but jackets for one of the 13U teams were not.

- Following the approval process and having all fundraising money handled by the Club's Director of Finance will ensure consistency in all decisions moving forward

Louise Chabot asked if there is an opportunity to do jackets instead of hoodies.

- Team Wear for the 2019-2020 season will consist of:
 - Fleece-lined jacket
 - Nike crewneck sweatshirt
 - Duffle bag
 - Long sleeve warm-up shirt
 - Short Sleeve cotton shirt
 - Short Sleeve dry-fit shirt
 - Water bottle



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- Fanwear Sizing will be available on Registration day. Parents will be able to place orders and pay for their purchases online.

Denny Chicoine asked about adding nylon pants for warm-up.

- Sweat pants will be available as Fanwear. Nylon pants will not be included as part of team wear.

Joanne Beauchamp states that Back Packs are preferred over the Duffle Bag.

- To fit into the budget and keep fees as low as possible, the duffle bag was chosen this year

Andre Comeau questions whether we need new bags every year.

- This can be reviewed moving forward, especially with older teams that typically don't get new players

Team Sponsorship

Francine Banks asked if teams could be sponsored by a Business or Organization.

- Yes, this has been done in the past. The Club will provide a sponsorship letter. All funds must flow through the Club's Director of Finance.

Kurtis Vanwallegham asked if a team could display a banner at Tournaments to promote Corporate sponsorship.

- Need controls in place and prior approval from the Executive to ensure no conflict of interest between Club Sponsors and Individual Team Sponsors

Tess Peterson suggests the establishment of a Sponsorship Committee.

Merit Travel

Jennifer Bernard mentions issues with Merit travel. Some of the issues her team encountered included booking the wrong dates, double charges on credit cards, cheaper rooms at other nearby hotels, distance from the venue.

- Some of these concerns seem to be unique to this group. The Club has however received feedback from multiple teams regarding travel distance to the venue and room quality. The Club has raised the accommodation spend to \$175 per night. This should help address these issues.

Joanne Beauchamp asked about booking rooms on-line rather than through Merit travel as she has been able to find cheaper accommodations at nearby hotels.

- Typically, it is not possible to get a "block" of rooms at the cheaper on-line prices, as these are often limited.



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- Chill tradition is that the team stays together. It is fully encouraged that this tradition continues. Chill does not endorse the practice of parents and players booking other accommodations.
- Players should be present for team activities (team meetings, team breakfast, etc.)

Financial Assistance

Carly Mauro states that the Chill website and Parent Presentations do not mention payment plans or refer to organizations such as Jumpstart

- Payment Plans are available. This is verbally communicated to parents during the parent presentations conducted during tryouts. The Chill website will be updated with all required information and kept current now that a Director of Communication and Social Media is in role.

Coaching

Andre Comeau requests a year-end coaches meeting. This would help develop better communication and collaboration between coaches. Tess Peterson and Sheldon Root propose holding regular coaches' socials for sharing of experiences, backgrounds and ideas.

- Bryan Welsh and the Technical Team will explore interest

Melissa St-Onge suggested more scrimmaging in practices to help with player development.

Vacancies

With the appointment of Jason Evans to the role of VP, the position of Director of Special Events is now vacant. Carly Mauro and Luc Perrault asked about the role and whether a role description was available.

- Christina Chicoine will upload the role description to the website if not already there

James Schwyer has offered to help with the inventory of Chill Equipment

9) CLOSE OF MEETING

Meeting was adjourned at 9:35PM



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Member Attendance

1.	Melissa St-Onge
2.	Marc Beauchamp
3.	Joanne Beauchamp
4.	Francine Banks
5.	Louise Chabot
6.	Bob Ruddick
7.	Bruce Wiseman
8.	Andre Comeau
9.	Kurtis Vanwallegham
10.	Stan Dowe
11.	Luc Perreault
12.	Denny Chicoine
13.	Tess Peterson
14.	Carly Mauro
15.	James Schwyer
16.	Jennifer Bernard
17.	Lynn Mageau
18.	Liane Jokinen
19.	Guy Perreault
20.	Erin Harris
21.	Angèle Charbonneau