



NCVC Open Gym Booking Policy

Step 1. Visit the NCVC Calendar and check the date(s) in which you are interested in open gym time. > www.chillvolleyball.club/calendar-of-events.html

Step 2. Once you find the date and time you wish to book, ask your team manager to connect with the Facilities Coordinator (Tracy, 2021-22) and book your open gym time.
Note: DO not contact the Facilities Coordinator yourself - your team manager is the line of communication. If you do not see a time slot in the calendar that works - ask your team manager to inquire about any other gym rental options.

Step 3. The Facilities Coordinator will send a final confirmation once the open gym time is booked and your team manager will relay that to you.

Notes:

- Is it recommended that once an open gym time is booked that you do NOT cancel.
- The Facilities Coordinator will do their best to accommodate last minute requests, be mindful and respectful of the Facilities Coordinators time.
- Open gym bookings are first come first serve and can only be booked 1 at a time.